



**QUARTERLY PROGRESS REPORT**

Fiscal Year 2015/2016 , Quarter 2nd

Caltrans Task Manager:Sukhdeep Nagra Task ID/Project ID (for Caltrans use only):

Task Order No.: Contract No.: 65A0529 TO 036

1. Task Title: Evaluate Congestion/Existing Conditions

2. Describe last quarter’s tasks/deliverables:

a.) Held a kick-off meeting on November 17, 2016 with Caltrans, MTC, and UC Berkeley/PATH: review scope and plan deliverables for the 3<sup>rd</sup> quarter (January to March 2016) primarily in regards to the existing conditions, data, and information. b.) Contacted Inrix to start the process of obtaining data. c.) Set up the project financially and organizationally. d.) Started internet and other research.

3. Describe next quarter’s tasks/deliverables and their due dates:

Task/Deliverable	Due Date
Corridor inventory	March 31, 2016
Identify agencies to contact and first contact with some agencies	March 31, 2016
List of all data to be gathered in 2016	March 31, 2016
Recommendation for how the data should be gathered	March 31, 2016

4. Describe Project Status:

- Are you on time with your schedule?  
 YES  
 NO
- Are you on budget?  
 YES  
 NO
- Are you on scope?  
 YES  
 NO

If the answer to any of the above is NO, please explain below:

5. Estimated percent of work completed: 1%  
 Estimated percent of budget expended: 1%

6. What are your expenditure projections for the next four quarters or until the project's end?

FY 15/16; Q3	FY 15/16; Q4	FY 16/17; Q1	FY 16/17; Q2
\$ 30,000	\$ 40,000	\$ 70,000	\$ 60,000



Use this area for any additional information. Clearly identify which Section this information applies to.

In the current quarter our expenditures were \$4,574.

Submitted By: Lisa Hammon

Date: January 27, 2016